Food Bank of the Rockies
Reusable Shipping Material Returns

Items we will gladly accept:

- Red & Blue pallets & broken pallets
- Brown pallets & broken pallets
- Bread racks
- Milk crates
- Produce crates
- Gaylords
- Banana Boxes

Items we will politely refuse:

- Cardboard
- Plastic & plastic wraps
- Irregular sized pallets

Please sort reusable shipping materials prior to returning like the examples listed below:

Red & Blue Pallets



Please ensure pallets are stacked and uniform prior to return. If you have red and blue pallets, you can either sort by color or they can be mixed **(reds and blues only)**.

Please do not have pallets "stacked" like this or have browns mixed in with the reds and blues. Do your best to sort and stack them as noted in the example listed above.







If there are broken Red/Blue pallets, please ensure they are:

1) **NOT** used as the "base" to start a stack!
2) Please use them to "top off" a stack.

Brown Pallets

Please ensure brown pallets are stacked and uniform prior to return **(browns only)**.



Please do not have pallets “stacked” like this or have reds and blues mixed in with the brown pallets. Do your best to sort and stack them as noted in the example to your right.







If there are broken Brown pallets, please ensure they are:

3) **NOT** used as the “base” to start a stack!
4) Please use them to “top off” a stack.

Empty Bread Racks



Blue Bimbo Bread Racks can be consolidated by stacking the racks alternatively into each other.



Pepperidge Bread Racks will “nest” into each other if the edges of the bread racks are lifted and then the next rack is placed into it.

Banana Boxes & Milk Crates

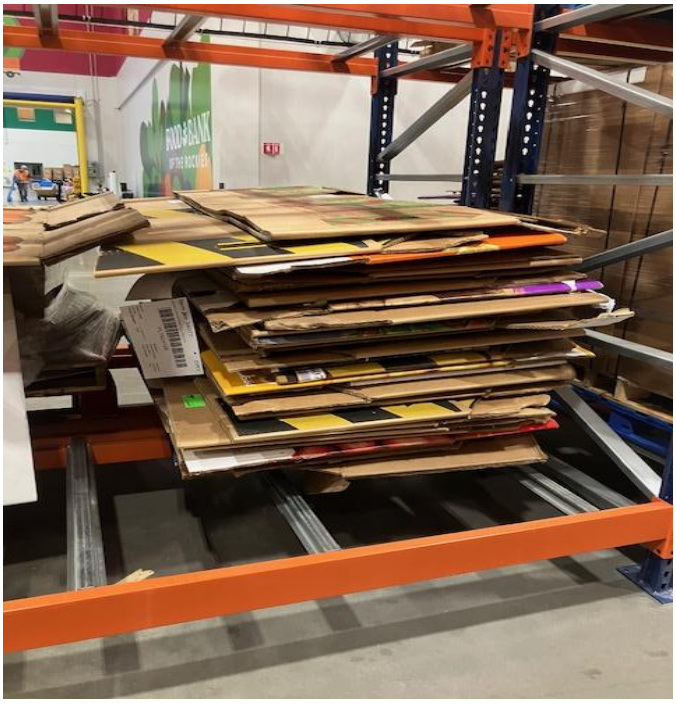
We please ask that these be stacked and wrapped like the examples below:





Gaylord Bins

The only cardboard that we will accept for return are the gaylord bins (aka watermelon bins). Please break them down and place on a pallet like the example below:



Plastics

There are several types of plastics that we deal with and will accept for return. Please ensure that they are separated as much as possible into their respective categories:

1) **IFCO Plastics**- The IFCO plastics are the collapsible produce crates that have “IFCO” written on them. Please collapse the crates down and place on its own pallet.





2) **Plastic “Pallets”-** Please stack these accordingly:





3) **Coke/Pepsi Plastics**- Stack and place on a pallet. If you have minimal Coke/Pepsi plastics, you can stack them all on the same pallet.



4) **Other Assorted Plastics-** Please stack as best as you can and wrap these up separately from the other types of plastics listed above.

DROP OFF OR PICKUP RETURN PROCESS

Partners that pickup from Food Bank of the Rockies are encouraged to return their items during a scheduled order pickup. Partners that are set up for delivery can schedule a reusable shipping materials pickup and we will pickup materials from your location in our trucks.

Dropping off at Partner dock

Partners are permitted to drop off reusable shipping materials with a scheduled pickup order or shopping appointment. Shipping Materials must be sorted according to the above instructions prior to your scheduled pickup time slot.

Scheduling a Pick Up

To schedule a pick up of reusable shipping materials, please email our Partner Solutions team at the following email address:

partnersolutions@foodbankrockies.org

What our team will need to know for the pick up is:

1. How many pallet spaces of "returns" we are picking up;
2. What days will work for pick up (more options the better);
3. Need a two hour time window (or more) for pick up; and
4. Location Address for pick up (please have the pallets staged the day of pick up).

Pickup Reminder

Your help in sorting, stacking and wrapping of the pick up items **PRIOR** to pick up will help our team have a smooth and efficient pickup and this will be greatly appreciated! Ensure that the return pallets are staged and ready to go the day of the pick up. If they are not ready when we come to pick up, our drivers will ask you to re-schedule with our Partner Solutions team. To re-schedule a reusable shipping materials pick up or if you have any additional questions, please email our Partner Solutions team at the following email address:

partnersolutions@foodbankrockies.org