

**Castle Rock**  
**2026 Delivery Schedule**

**Delivery day: monthly on the 1<sup>st</sup> Friday\*\***

**Orders due: by 3:00 p.m. on the prior Tuesday** – orders outside of this timeframe will be rejected. In Agency Express, select “Delivery” under Order Options / Scheduler drop down.

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
Order by 3pm for delivery on Thursday.	Order by 3pm for delivery on Friday.	Order by 3pm for delivery on Monday.	Order by 3pm for delivery on Tuesday.	Order by 3pm for delivery on Wednesday.

**\*\*Reminder: Dates are subject to change.** If a delivery date falls on a holiday or other closure, partners will be notified in advance with information about a new date and order timeline.

**Inclement Weather:** Partners will be contacted as soon as possible regarding any delivery changes due to inclement weather.

**Order delivery fees are being waived. We will alert you when we resume charging this fee again. Delivery fees are currently in place for FRESH (produce program) and Grocery Rescue.**

**Ordering Authorization:** If you or someone on your team needs Agency Express log in permissions, please email the Partner Support team with the shopper’s name, email, and partner organization name.

**DROP OFF LOCATIONS:**

Please have volunteers available to help break down and accept your order. **Driver is on a time schedule. Please be on time for your designated pick-ups.**

**Castle Rock:**

9:00 a.m. – 11:00 a.m. at Help & Hope Center 1638 Park St Castle Rock

**Important Contact Information**

**Ordering/Delivery questions/Credit requests:**

- Partner Solutions 303-375-5867 [partnersolutions@foodbankrockies.org](mailto:partnersolutions@foodbankrockies.org)